

Hanoi, April 25, 2025

**RESOLUTION**  
**ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025**  
**UNIVERSITY - VOCATIONAL TRAINING BOOK JOINT STOCK COMPANY**  
**GENERAL MEETING OF SHAREHOLDERS**  
**UNIVERSITY - VOCATIONAL TRAINING BOOK JOINT STOCK COMPANY**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020 of the National Assembly of the Socialist Republic of Vietnam and guiding documents;*
- Pursuant to the Charter of the University - Vocational Training Book Joint Stock Company;*
- Pursuant to the Minutes of the Annual General Meeting of Shareholders 2025 of the University - Vocational Training Book Joint Stock Company dated April 25, 2025;*

**RESOLVES:**

**Article 1.** The Annual General Meeting of Shareholders 2025 of the University - Vocational Training Book Joint Stock Company approves the following contents:

1. Approves the Report on the activities of the Board of Directors in 2024 and the direction of activities in 2025;
2. Approves the Report on business results in 2024, and the Business Plan for 2025 with the following main contents:

**Business results in 2024**

Total revenue in 2024: 25,028,454,166 VND

(Including: revenue from sales and service provision

+ financial activities revenue + other income)

Total profit before tax in 2024: 201,484,842 VND

Total profit after tax in 2024: 201,484,842 VND

Remuneration for the Board of Directors, Supervisory Board in 2024: 330,000,000 VND

**Distribution of profit after tax in 2024:**

Cash dividend payout ratio in 2024: 0 VND

**Business plan for 2025:**

Total revenue: 20,000,000,000 VND

Remuneration for the Board of Directors, Supervisory Board: based on the 2025 business performance results, authorize

Profit before tax:	500,000,000 VND
Dividend payout ratio:	3%

- Nguyen Cong Dung

Hanoi, April 25, 2025

## **MINUTES**

### **ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025**

#### **UNIVERSITY - VOCATIONAL TRAINING BOOK JOINT STOCK COMPANY**

##### **I. BUSINESS INFORMATION**

Company name: UNIVERSITY - VOCATIONAL TRAINING BOOK JOINT STOCK COMPANY

Business Registration Certificate No.: 0101517669 issued by the Department of Planning and Investment of Hanoi City for the first time on July 28, 2004; 7th amendment on June 07, 2024.

Registered address: 187B Giang Vo, Dong Da, Hanoi

Transaction address: 187B Giang Vo, Dong Da, Hanoi

##### **II. TIME, LOCATION, PARTICIPANTS**

1. Meeting time: Started at 8:30 AM on April 25, 2025

2. Meeting location: 22/12 Hall - Education Publishing House – 187B Giang Vo, Dong Da District, Hanoi City

3. Participants:

Presidium:

Mr. Nguyen Cong Dung Chairman of the Board of Directors - Presiding Officer

Ms. Nguyen Bich Ngoc Member of the Board of Directors

Mr. Tran Dinh Hoang Company Director

Secretariat:

Ms. Nguyen Minh Tue Head

Ms. Truong Thi Hang Member

Shareholder Eligibility Verification Committee:

Ms. Pham Thi Thu Trang Head

Ms. Dao Thi Thao Member

Ms. Nguyen Thi Thu Hien Member

Vote Counting Committee:

Mr. Pham Tuan Anh Head

Ms. Hoang Khanh Linh Member

Mr. Nguyen Duy Manh Member

Shareholders attending at the opening of the Meeting:

According to the Report on Shareholder Eligibility Verification results presented by Ms. Pham Thi Thu Trang - Head of the Shareholder Eligibility Verification Committee, representing the Shareholder Eligibility Verification Committee attending the 2025 Annual General Meeting of Shareholders of University - Vocational Training Book Joint Stock Company at the Meeting, the results of verifying the validity of attending shareholders at the opening of the Meeting (8:30 AM) are as follows:

- Total number of shareholders on the list as of March 26, 2025: 130 shareholders.
- Total number of voting shares: 1,000,000 shares.
- Total number of shareholders with voting rights attending the Meeting: 19 shareholders, representing 784,315 shares, accounting for 78.4% of the total voting shares.

Including:

- + Total number of shareholders directly attending the Meeting: 11 shareholders, representing 379,193 shares, accounting for 37.9% of the total voting shares.
- + Total number of authorized representatives attending the Meeting: 8 people, representing 405,122 shares, accounting for 40.5% of the total voting shares.

Based on Article 145 of the Enterprise Law and the Charter of Organization and Operation of University - Vocational Training Book Joint Stock Company, the 2025 Annual General Meeting of Shareholders of University - Vocational Training Book Joint Stock Company on April 25, 2025 is legal, valid, and eligible to proceed.

At the time of voting on the reports and submissions, the total number of attending shareholders and authorized representatives was: 19 shareholders, representing 784,315 shares, accounting for 78.4% of the total voting shares of the Company.

### **III. MEETING CONTENT**

#### **1. Opening of the Meeting**

1.1. Ms. Nguyen Thi Thanh Hang announced the reason for the opening and introduced the delegates attending the 2025 Annual General Meeting of Shareholders. Ms. Nguyen Thi Thanh Hang introduced and sought the opinion of the General Meeting of Shareholders to approve the personnel:

Presidium.

Secretariat.

Vote Counting Committee.

The Meeting voted to approve the personnel of the Presidium, Secretariat, and Vote Counting Committee by raising Voting Cards with a 100% approval rate of the total voting shares attending and voting at the Meeting.

1.2. Mr. Nguyen Cong Dung – Chairman of the Board of Directors presented and sought the opinion of shareholders to approve the Meeting Agenda.

The Meeting voted to approve the personnel of the Presidium, Secretariat, and Vote Counting Committee by raising Voting Cards with a 100% approval rate of the total voting shares attending and voting at the Meeting.

1.3. Mr. Nguyen Cong Dung presented and sought the opinion of shareholders to approve the Meeting Working Regulations.

The Meeting voted to approve the personnel of the Presidium, Secretariat, and Vote Counting Committee by raising Voting Cards with a 100% approval rate of the total voting shares attending and voting at the Meeting.

## **2. Meeting agenda items**

2.1. Mr. Nguyen Cong Dung - Chairman of the Board of Directors presented the Report on the activities of the Board of Directors in 2024 and the direction of activities in 2025 (attached document).

2.2. Mr. Tran Dinh Hoang - Company Director presented the Report of the Board of Directors on the performance of tasks in 2025, the audited financial report for 2024, and the Business Production Plan for 2025.

2.3. Ms. Tran Thi Thu Thuy - Head of the Supervisory Board - On behalf of the Supervisory Board presented the Report on the activities of the Supervisory Board in 2024, and the direction of activities in 2025 (attached document).

2.4. Mr. Nguyen Cong Dung - Chairman of the Board of Directors presented the contents of the Submissions to the General Meeting of Shareholders:

- Submission to approve the audited financial report for 2024;
- Submission to approve the selection of an independent auditing firm to audit the financial report for 2025;
- Submission to approve the remuneration of the Board of Directors and the Supervisory Board;
- Submission to supplement the Company's business lines;
- Submission to approve the plan to increase charter capital;
- Submission to approve the dismissal and election of additional members of the Board of Directors for the term 2022 – 2026;
- Submission to approve the profit distribution plan for 2024.

2.5. Ms. Tran Thi Thu Thuy - Head of the Supervisory Board presented the content of the submission:

- Submission to approve the selection of an independent auditing firm to audit the financial report for 2025.

## **3. Discussion and questioning by shareholders to the Board of Directors and the Board of Management**

Shareholder Nguyen Thi Hue gave her opinion:

Shareholder Nguyen Thi Hue's opinion:

- Questioning the non-payment of dividends in 2024.

- Reflecting on the management situation:

- o Lack of development orientation, personnel handling is not transparent.
- o Inventory still has errors that have not been resolved.
- o The quality of literacy books is not guaranteed.
- o Revenue still depends on major shareholders, employee income has not improved.

Opinion of the Chairman of the Board of Directors Nguyen Cong Dung:

- Acknowledged the opinions, requested specific evidence for verification.
- Committed to strict handling if there are violations.
- Emphasized the need for time to evaluate business performance and resolve labor difficulties.

Shareholder Nguyen Hong Anh's opinion:

- Does not support issuing more shares, proposes focusing on the university - vocational training book segment.
- Needs a specific plan for dividends in 2025.

Shareholder Nguyen Bich Ngoc's opinion:

- Clarified the reason for increasing charter capital to 50 billion VND, focusing on printing services and stationery.

Opinion of the shareholder Vietnam Education Publishing House One Member Limited Company

- Mr. Nguyen Cong Dung, representing the capital of Vietnam Education Publishing House, presented the opinions of NXBGDVN shareholders according to official letter No. 839/NXBGDVN dated 24/04/2025

#### **4. Remarks by attending delegates:**

The delegates had no opinions.

#### **5. Voting to approve the contents at the General Meeting:**

Mr. Nguyen Cong Dung asked for the General Meeting's vote to approve the contents at the General Meeting.

The General Meeting voted on the contents at the General Meeting by raising the Voting Card.

Approved the Submission on the profit distribution plan for 2024 (by raising the voting card).

- Number of shares in favor: 784,315 shares, equivalent to: 100% of the total votes of all shareholders attending and voting at the meeting.

- Number of shares against: 0 shares, equivalent to: 0% of the total votes of all shareholders attending and voting at the meeting.

- Number of shares with no opinion: 0 shares, equivalent to: 0% of the total votes of all shareholders attending and voting at the meeting.

Other matters were voted on by specific voting ballots as follows.

The results of voting on other matters are as follows:

Total ballots issued at the meeting: 19 ballots

Total ballots collected: 19 ballots,

- Number of valid ballots: 19 ballots, equivalent to: 784,315 shares.
- Number of invalid ballots: 0 ballots, equivalent to: 0 shares.

**5.1. Approved the Report of the Board of Directors on the Results of Operations in 2024, and the Plan of Operations in 2025.**

- Number of shares in favor: 762,315 shares, equivalent to: 97.2% of the total votes of all shareholders attending and voting at the meeting.
- Number of shares against: 0 shares, equivalent to: 0% of the total votes of all shareholders attending and voting at the meeting.
- Number of shares with no opinion: 22,000 shares, equivalent to: 2.8% of the total votes of all shareholders attending and voting at the meeting.

**5.2. Approved the 2024 Business Performance Report, the 2024 Audited Financial Statements, and the 2025 Business Plan with the following main contents:**

- 2024 Business Performance

Total revenue in 2024:

(Including: revenue from sales and service provision + revenue from financial activities + other income) 25.028.454.166 VND

Total profit before tax in 2024: 201.484.842 VND

Total profit after tax in 2024: 201.484.842 VND

Remuneration for the Board of Directors and Supervisory Board in 2024: 330.000.000 VND

Distribution of profit after tax in 2024:

Cash dividend payout ratio in 2024: 0 VND

(0 VND per share)

- 2025 Business Plan:

Total revenue: 20.000.000.000 VND

Profit before tax: 500.000.000 VND

Dividend payout ratio: 3%

Total remuneration for the Board of Directors and Supervisory Board in 2025: based on the 2025 business

performance, authorized the Board of

Directors to decide.

Voting results:

- Shares in favor: 762.315 shares, equivalent to: 97.2% of the total voting shares of all shareholders attending and voting at the meeting.

- Shares against: 0 shares, equivalent to: 0% of the total voting shares of all shareholders attending and voting at the meeting.
- Shares abstaining: 22.000 shares, equivalent to: 2.8% of the total voting shares of all shareholders attending and voting at the meeting.

### **5.3. Approved the Supervisory Board's Report on 2024 Performance and 2025 Plan.**

- Shares in favor: 762.315 shares, equivalent to: 97.2% of the total voting shares of all shareholders attending and voting at the meeting.
- Shares against: 0 shares, equivalent to: 0% of the total voting shares of all shareholders attending and voting at the meeting.
- Shares abstaining: 22.000 shares, equivalent to: 2.8% of the total voting shares of all shareholders attending and voting at the meeting.

### **5.4. Approved the 2024 Audited Financial Statements.**

- Shares in favor: 759.120 shares, equivalent to: 96.8% of the total voting shares of all shareholders attending and voting at the meeting.
- Shares against: 0 shares, equivalent to: 0% of the total voting shares of all shareholders attending and voting at the meeting.
- Shares abstaining: 25.195 shares, equivalent to: 3.2% of the total voting shares of all shareholders attending and voting at the meeting.

### **5.5. Approved the Proposal on selecting the list of independent audit firms to audit the 2025 financial statements.**

- Shares in favor: 754.334 shares, equivalent to: 96.2% of the total voting shares of all shareholders attending and voting at the meeting.
- Shares against: 0 shares, equivalent to: 0% of the total voting shares of all shareholders attending and voting at the meeting.
- Shares abstaining: 29.981 shares, equivalent to: 3.8% of the total voting shares of all shareholders attending and voting at the meeting.

### **5.6. Approved the Proposal on remuneration for the Board of Directors and Supervisory Board.**

- Shares in favor: 537.034 shares, equivalent to: 68.5% of the total voting shares of all shareholders attending and voting at the meeting.
- Shares against: 217.300 shares, equivalent to: 27.7% of the total voting shares of all shareholders attending and voting at the meeting.
- Shares abstaining: 29.981 shares, equivalent to: 3.8% of the total voting shares of all shareholders attending and voting at the meeting.

### **5.7. Approved the Proposal on supplementing business lines.**

- Shares in favor: 757.529 shares, equivalent to: 96.6% of the total voting shares of all shareholders attending and voting at the meeting.
- Shares against: 22.000 shares, equivalent to: 2.8% of the total voting shares of all shareholders attending and voting at the meeting.



- Number of shares with no opinion: 4,786 shares, equivalent to: 0.6% of the total voting shares of all shareholders attending and voting at the meeting.

**5.8. Approved the Proposal on the plan to increase charter capital.**

- Number of shares in favor: 545,015 shares, equivalent to: 69.5% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares against: 239,300 shares, equivalent to: 30.5% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares with no opinion: 0 shares, equivalent to: 0% of the total voting shares of all shareholders attending and voting at the meeting.

**5.9. Approved the Proposal on the dismissal and election of additional members of the Board of Directors for term V (2022-2026).**

- Number of shares in favor: 762,315 shares, equivalent to: 97.2% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares against: 0 shares, equivalent to: 0% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares with no opinion: 22,000 shares, equivalent to: 2.8% of the total voting shares of all shareholders attending and voting at the meeting.

**5.10. Approved the Proposal on the dismissal and election of additional members of the Board of Directors for term V (2022-2026).**

- Number of shares in favor: 762,315 shares, equivalent to: 97.2% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares against: 0 shares, equivalent to: 0% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares with no opinion: 22,000 shares, equivalent to: 2.8% of the total voting shares of all shareholders attending and voting at the meeting.

**6. Election of additional members of the Board of Directors for term V (2022-2026)**

Mr. Pham Tuan Anh - Head of the Vote Counting Committee presented and sought approval for the Regulations on the election of additional members of the Board of Directors for term V (2022-2026).

The General Meeting voted to approve the Regulations on the election of members of the Board of Directors for term V (2022-2026) by raising Voting Cards with the number of approving shares being: 784,315 shares, reaching 100% of the total voting shares attending and voting at the General Meeting.

Results of the election of members of the Board of Directors

Number of ballots issued: 19 ballots.

Number of ballots collected: 19 ballots, including:

Number of valid ballots: 16 ballots.

Number of invalid ballots: 03 ballots

The results of the election of members of the Board of Directors are as follows:

Full name

Total votes Ratio/Total voting shares attending and voting at the General Meeting

Mr. PHAM QUYNH 490,189 62.5%

Ms. DOAN LINH HUONG 1,036,849 132.2%

Based on the Election Regulations and the vote counting results mentioned above, the following individuals were elected as members of the Board of Directors for term V (2022-2026) of Dai Hoc - Day Nghe Book Joint Stock Company:

Full name

Mr. PHAM QUYNH

Ms. DOAN LINH HUONG

### **SUMMARY OF ISSUES APPROVED BY THE GENERAL MEETING:**

Based on the voting results as above, and in accordance with the General Meeting's organizational regulations, the Charter of organization and operation of Dai Hoc - Day Nghe Book Joint Stock Company, and legal provisions, the 2025 Annual General Meeting of Shareholders of Dai Hoc - Day Nghe Book Joint Stock Company approved the following issues:

1. Approved the Report of the Board of Directors on the results of operations in 2024 and the plan of operations for 2025.

- Number of approving shares: 762,315 shares, equivalent to: 97.2% of the total votes of all shareholders attending and voting at the general meeting.

2. Approved the Report of the Director Board on the results of production and business activities in 2024 and the plan of production and business activities for 2025.

- Number of approving shares: 762,315 shares, equivalent to: 97.2% of the total votes of all shareholders attending and voting at the general meeting.

3. Approved the Report of the Supervisory Board on the results of operations in 2024 and the plan of operations for 2025.

- Number of approving shares: 762,315 shares, equivalent to: 97.2% of the total votes of all shareholders attending and voting at the general meeting.

4. Approved the audited financial statements for 2024.

- Number of approving shares: 759,120 shares, equivalent to: 96.8% of the total votes of all shareholders attending and voting at the general meeting.

5. Approved the Proposal on selecting the list of independent auditing firms to audit the financial statements for 2025.

- Number of approving shares: 754,334 shares, equivalent to: 96.2% of the total votes of all shareholders attending and voting at the general meeting.

6. Approved the Proposal on remuneration for the Board of Directors and the Supervisory Board.

- Number of approving shares: 537,034 shares, equivalent to: 68.5% of the total votes of all shareholders attending and voting at the general meeting.

7. Approved the Proposal on supplementing registered business lines.

- Number of approving shares: 757,529 shares, equivalent to: 96.6% of the total votes of all shareholders attending and voting at the general meeting.

8. Approved the Proposal on the plan to increase charter capital.

- Number of approving shares: 545,015 shares, equivalent to: 69.5% of the total votes of all shareholders attending and voting at the general meeting.

9. Approved the Proposal on dismissing and electing additional members of the Board of Directors for term V (2022-2026).

- Number of approving shares: 762,315 shares, equivalent to: 97.2% of the total votes of all shareholders attending and voting at the general meeting.

10. Approved the Proposal on the plan for distributing after-tax profit in 2024.

- Number of approving shares: 784,315 shares, equivalent to: 100% of the total votes of all shareholders attending and voting at the general meeting.

### **LIST OF ELECTED MEMBERS OF THE BOARD OF DIRECTORS**

Full name Ratio/Total voting shares attending and voting at the general meeting

1 Mr. Pham Quynh 62.5%

2 Ms. Doan Linh Huong 132.2%

### **APPROVAL OF THE MINUTES AND RESOLUTION OF THE GENERAL MEETING**

These minutes have been fully recorded by the General Meeting Secretariat, truthful and read aloud before the entire General Meeting of Shareholders and was approved by the Meeting with a voting rate of 100% of the total voting shares attending and voting at the Meeting.

The Meeting approved the content of the Meeting's Resolution with a voting rate of 100% of the total voting shares attending and voting at the Meeting.

### **CLOSING OF THE MEETING**

The Meeting closed at 11:30 AM on the same day.

Signatures of the Meeting Chairman and the Head of the Secretariat

**Meeting Chairman Secretary**

**Chairman of the Board of Directors**



Nguyen Cong Dung

**Head of the Secretariat**



Nguyen Minh Tue

**MINUTES OF SHAREHOLDER ELIGIBILITY VERIFICATION  
ATTENDING THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS  
UNIVERSITY - VOCATIONAL BOOK JOINT STOCK COMPANY**

*- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, of the National Assembly of the Socialist Republic of Vietnam and guiding documents for implementation.*

*- Pursuant to the Charter of the University - Vocational Book Joint Stock Company.*

Today, April 25, 2025, at the Hall of Hanoi Education Publishing House – 187B Giang Vo - Dong Da District – Hanoi City, the Shareholder Eligibility Verification Committee, including:

1. Ms. Pham Thi Thu Trang - Head of Committee
2. Ms. Dao Thi Thao - Member
3. Ms. Nguyen Thi Thu Hien - Member

Has conducted the verification of the eligibility of shareholders attending the 2025 Annual General Meeting of Shareholders of the University - Vocational Book Joint Stock Company. As of the opening time of the Meeting, at 08:30 on April 25, 2025, the verification results are as follows:

- Total number of shareholders on the list as of March 26, 2025: 130 shareholders
- Total number of voting shares: 1,000,000 shares
- Total number of shareholders with voting rights attending the meeting: 19 shareholders

Including:

- Number of shareholders directly attending the Meeting: 11 shareholders, representing 379,193 shares, accounting for 37.9% of the total voting shares.
- Number of authorized shareholder representatives attending the Meeting: 8 shareholders, representing 405,122 shares, accounting for 40.5% of the total voting shares.
- Total number of shares of shareholders/shareholder representatives attending the Meeting: 784,315 shares, accounting for 78.4% of the total voting shares.

All shareholders and shareholder representatives are eligible to attend the Meeting.

Pursuant to Article 145 of the Law on Enterprises and the Charter of Organization and Operation of the University - Vocational Book Joint Stock Company, the 2025 Annual General Meeting of Shareholders of the University - Vocational Book Joint Stock Company on April 25, 2025, is legal, valid, and eligible to proceed.

These minutes are made at 8:30 on April 25, 2025. The members of the Shareholder Eligibility Verification Committee agree and the representative of the Shareholder Eligibility Verification Committee announces the verification results before the 2025 Annual General

Meeting of Shareholders. All related documents have been handed over to the Meeting Chairperson.

Head of Committee



Pham Thi Thu Trang

Member



Dao Thi Thao

Member



Nguyen Thi Thu Hien

Hanoi, April 25, 2025

## **VOTING BALLOT COUNTING REPORT**

### **I. ENTERPRISE INFORMATION**

UNIVERSITY - VOCATIONAL EDUCATION BOOK JOINT STOCK COMPANY

Enterprise Registration Certificate No. 0101517669 first issued on 28/07/2004, 7th amendment issued on 07/06/2024.

Address: 187B Giang Vo, Cat Linh, Dong Da, Hanoi

### **II. THE GENERAL MEETING ELECTED THE FOLLOWING BALLOT COUNTING COMMITTEE:**

- Mr. Pham Tuan Anh - Head
- Mr. Nguyen Duy Manh - Member
- Ms. Hoang Khanh Linh - Member

### **III. PURPOSE AND ISSUES TO BE APPROVED:**

The 2025 Annual General Meeting of Shareholders of University - Vocational Education Book Joint Stock Company approved issues within its authority by secret ballot, including the following contents:

1. Approving the Director's Report on the results of production and business activities in 2024, and the plan for production and business activities in 2025;
2. Approving the Board of Directors' Report on the results of activities in 2024, and the plan for activities in 2025;
3. Approving the Supervisory Board's Report on the results of activities in 2024, and the plan for activities in 2025;
4. Approving the audited financial statements for 2024;
5. Approving the Proposal on selecting the list of independent auditing firms to audit the financial statements for 2025;
6. Approving the Remuneration of the Board of Directors and the Supervisory Board
7. Approving the Proposal on supplementing registered business lines;
8. Approving the Proposal on the plan to increase charter capital;
9. Approving the Proposal on dismissing and electing additional members of the Board of Directors for term V (2022-2026)

### **IV. THE GENERAL MEETING CONDUCTED VOTING**

Total ballots issued at the meeting: 19 ballots

Total ballots collected: 19 ballots,

- Number of valid ballots: 19 ballots, corresponding to: 784,315 shares.

- Number of invalid ballots: 0 ballots, corresponding to: 0 shares.

1. Approving the Board of Directors' Report on the results of activities in 2024, and the plan for activities in 2025.

- Number of shares in favor: 762,315 shares, corresponding to: 97.2% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares against: 0 shares, corresponding to: 0% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares with no opinion: 22,000 shares, corresponding to: 2.8% of the total voting shares of all shareholders attending and voting at the meeting.

2. Approving the Director's Report on the results of production and business activities in 2024, and the plan for production and business activities in 2025.

- Number of shares in favor: 762,315 shares, corresponding to: 97.2% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares against: 0 shares, corresponding to: 0% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares with no opinion: 22,000 shares, corresponding to: 2.8% of the total voting shares of all shareholders attending and voting at the meeting.

3. Approving the Supervisory Board's Report on the results of activities in 2024, and the plan for activities in 2025.

- Number of shares in favor: 762,315 shares, corresponding to: 97.2% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares against: 0 shares, corresponding to: 0% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares with no opinion: 22,000 shares, corresponding to: 2.8% of the total voting shares of all shareholders attending and voting at the meeting.

4. Approving the audited financial statements for 2024.

- Number of shares in favor: 759,120 shares, corresponding to: 96.8% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares against: 0 shares, corresponding to: 0% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares with no opinion: 25,195 shares, corresponding to: 3.2% of the total voting shares of all shareholders attending and voting at the meeting.

5. Approving the Proposal on selecting the list of independent auditing firms to audit the financial statements for 2025.

- Number of shares in favor: 754,334 shares, corresponding to: 96.2% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares against: 0 shares, corresponding to: 0% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares with no opinion: 29,981 shares, equivalent to: 3.8% of the total voting shares of all shareholders attending and voting at the meeting.

6. Approved the Proposal on remuneration for the Board of Directors and Supervisory Board.

- Number of shares in favor: 537,034 shares, equivalent to: 68.5% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares against: 217,300 shares, equivalent to: 27.7% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares with no opinion: 29,981 shares, equivalent to: 3.8% of the total voting shares of all shareholders attending and voting at the meeting.

7. Approved the Proposal on supplementing registered business lines.

- Number of shares in favor: 757,529 shares, equivalent to: 96.6% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares against: 22,000 shares, equivalent to: 2.8% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares with no opinion: 4,786 shares, equivalent to: 0.6% of the total voting shares of all shareholders attending and voting at the meeting.

8. Approved the Proposal on the plan to increase charter capital.

- Number of shares in favor: 545,015 shares, equivalent to: 69.5% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares against: 239,300 shares, equivalent to: 30.5% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares with no opinion: 0 shares, equivalent to: 0% of the total voting shares of all shareholders attending and voting at the meeting.

9. Approved the Proposal on dismissing and electing additional members of the Board of Directors for term V (2022-2026).

- Number of shares in favor: 762,315 shares, equivalent to: 97.2% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares against: 0 shares, equivalent to: 0% of the total voting shares of all shareholders attending and voting at the meeting.

- Number of shares with no opinion: 22,000 shares, equivalent to: 2.8% of the total voting shares of all shareholders attending and voting at the meeting.

## **V. SUMMARY OF ISSUES APPROVED BY THE GENERAL MEETING:**

1. Approved the Report of the Board of Directors on the results of operations in 2024 and the plan for operations in 2025;

2. Approved the Report of the Director Board on the results of production and business activities in 2024 and the plan for production and business activities in 2025;

3. Approved the Report of the Supervisory Board on the results of operations in 2024 and the plan for operations in 2025;

4. Approved the audited financial statements for 2024;

5. Approved the Proposal on selecting a list of independent audit firms to audit the financial statements for 2025;



6. Approved the remuneration for the Board of Directors and Supervisory Board;
7. Approved the Proposal on supplementing registered business lines;
8. Approved the Proposal on the plan to increase charter capital;
9. Approved the Proposal on dismissing and electing additional members of the Board of Directors for term V (2022-2026).

This minutes is made in 04 original copies, at 11:10 AM on April 25, 2025.

**CHAIRMAN OF THE GENERAL MEETING**

**HEAD OF THE VOTE COUNTING  
COMMITTEE**



NGUYEN CONG DUNG



**MEMBERS OF THE VOTE COUNTING COMMITTEE**



Nguyễn Duy Nam      Linh  
Hoàng Khánh Linh

Hanoi, April 25, 2025

**MINUTES OF THE VOTE COUNT FOR THE ELECTION OF ADDITIONAL  
MEMBERS OF THE BOARD OF DIRECTORS FOR TERM V (2022-2026)**

**I. ENTERPRISE INFORMATION:**

UNIVERSITY - VOCATIONAL BOOK JOINT STOCK COMPANY

Enterprise Registration Certificate No. 0101517669 first issued on 28/07/2004, 7th amendment issued on 07/06/2024.

Address: 187B Giang Vo, Cat Linh, Dong Da, Hanoi

**II. THE GENERAL MEETING ELECTED THE VOTE COUNTING COMMITTEE INCLUDING:**

-Mr. Pham Tuan Anh - Head of Committee

-Ms. Hoang Khanh Linh - Member

-Mr. Nguyen Duy Manh - Member

**III. PURPOSE OF APPROVAL:**

The 2025 Annual General Meeting of Shareholders of University - Vocational Book Joint Stock Company conducted the election of additional members of the Board of Directors of University - Vocational Book Joint Stock Company for Term V from 2022-2026 by secret ballot, cumulative voting.

**IV. RESULTS OF THE ELECTION OF ADDITIONAL MEMBERS OF THE BOARD OF DIRECTORS FOR TERM V FROM 2022-2026**

The Vote Counting Committee conducted the vote count for the election of additional members of the Board of Directors for Term V (2022-2026) at the 2025 Annual General Meeting of Shareholders of University - Vocational Book Joint Stock Company by secret ballot, cumulative voting.

Results of the election of Board of Directors members

- Number of ballots issued: 19 ballots
- Number of ballots collected: 19 ballots, including:
  - + Number of valid ballots: 16 ballots
  - + Number of invalid ballots: 03 ballots

The results of the election of additional members of the Board of Directors are as follows:

Full Name Total Votes Percentage/Total Voting Shares Attending and Voting at the Meeting

Mr. PHAM QUYNH 490.189 62.5%

Ms. DOAN LINH HUONG 1.036.849 132.2%

Based on the Election Regulations and the vote counting results mentioned above, the following individuals were elected to the Board of Directors for Term V (2022-2026) of University - Vocational Book Joint Stock Company.

Full Name

Mr. PHAM QUYNH

Ms. DOAN LINH HUONG

The vote counting concluded at 11:10 on April 25, 2025.

These minutes consist of 02 (two) pages, have been read, understood, and agreed upon by all members of the Vote Counting Committee. The Head of the Vote Counting Committee represented and announced the vote counting results to the General Meeting. The Vote Counting Committee handed over all ballots and the minutes to the Chairman of the General Meeting.

CHAIRMAN OF THE GENERAL  
MEETING



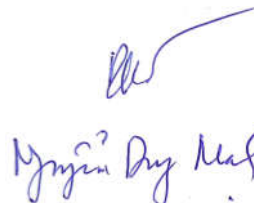
NGUYEN CONG DUNG

MEMBERS OF THE VOTE COUNTING  
COMMITTEE

Head of Committee



Member



Member



Hanoi, April 21, 2025

**SUBMISSION**

***Regarding the approval of the audited financial statements for 2024***

**To: The 2025 Annual General Meeting of Shareholders**

**University and Vocational Books Joint Stock Company**

- Pursuant to the Enterprise Law No. 59/2020/QH14 dated June 17, 2020
- Pursuant to the Securities Law No. 54/2019/QH14 dated November 26, 2019;
- Pursuant to relevant legal documents;
- Pursuant to the Charter of Organization and Operation of University and Vocational Books JSC;
- Pursuant to the audited financial statements for 2024;

The Board of Directors of University and Vocational Books Joint Stock Company respectfully submits to the General Meeting of Shareholders for approval the 2024 financial statements audited by AAC Auditing and Accounting Co., Ltd., which have been disclosed by the company in accordance with the law. The financial statements have been prepared and presented in accordance with standards and have been audited, including:

1. Report of the Board of Directors;
2. Auditor's Report;
3. Balance Sheet as of December 31, 2024;
4. Income Statement for 2024;
5. Cash Flow Statement;
6. Notes to the Financial Statements;

The detailed content of the audited financial statements for 2024 of University and Vocational Books Joint Stock Company is published on the website <https://hevobooks.com/>.

Respectfully submit to the 2025 Annual General Meeting of Shareholders for voting and approval.

Sincerely,

ON BEHALF OF THE BOARD OF DIRECTORS

  
NGUYỄN CÔNG DUNG

Hanoi, April 21, 2025

**SUBMISSION**

***Regarding the selection of an audit firm to perform the review of the interim financial statements and the audit of the 2025 financial statements***

**To: The 2025 Annual General Meeting of Shareholders  
University and Vocational Books Joint Stock Company**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26, 2019;
- Pursuant to relevant legal documents;
- Pursuant to the Charter of Organization and Operation of Dai Hoc - Day Nghe Book JSC;

The Supervisory Board of Dai Hoc - Day Nghe Book Joint Stock Company respectfully submits to the Annual General Meeting of Shareholders for approval the list of independent audit firms to perform the audit of the 2025 Financial Statements:

1. AAC Auditing and Accounting Co., Ltd.
2. VACO Auditing Co., Ltd.
3. AASC Auditing Firm Co., Ltd.

Respectfully requests the General Meeting of Shareholders to authorize the Board of Directors to decide on the selection of one of the independent audit firms named in the above list to perform the review of the interim financial statements and the audit of the 2025 Financial Statements of Dai Hoc - Day Nghe Book Joint Stock Company.

In case of necessity (the capacity of the unit does not meet the requirements or the service price is not suitable for the company's situation and conditions or for other reasons), the General Meeting of Shareholders authorizes the Board of Directors to decide on changing the audit unit outside the above list and selecting a replacement independent audit unit that meets the standards and capacity as stipulated by the Ministry of Finance to perform the review of the interim financial statements and the audit of the 2025 financial statements.

Respectfully requests the Annual General Meeting of Shareholders 2025 to vote for approval.

Sincerely,

**ON BEHALF OF THE SUPERVISORY BOARD**

**HEAD OF THE BOARD**



Tran Thi Thu Thuy

Hanoi, April 21, 2025

## **SUBMISSION**

### **Regarding remuneration for the Board of Directors and Supervisory Board**

**To: Annual General Meeting of Shareholders 2025**

**University - Vocational Books Joint Stock Company**

- Pursuant to the Enterprise Law No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to the Securities Law No. 54/2019/QH14 dated November 26, 2019;
- Pursuant to relevant legal documents;
- Pursuant to the Charter of Organization and Operation of University - Vocational Books JSC;

The Board of Directors of University - Vocational Books Joint Stock Company respectfully submits to the Annual General Meeting of Shareholders for approval of the remuneration for the Board of Directors and Supervisory Board in 2025 as follows:

#### **1. Report on remuneration for the Board of Directors and Supervisory Board in 2024**

No. Title Coefficient

1. Chairman of the Board of Directors 1
2. Member of the Board of Directors 0.7
3. Head of the Supervisory Board 0.7
4. Member of the Supervisory Board 0.5
5. Expenditure level for coefficient 1 5,000,000 VND/month
6. Source of expenditure Included in production and business costs

Based on the production and business results in 2024, according to the financial report, the total income of the Board of Directors and Supervisory Board included in the company's production and business costs in 2024 is 330,000,000 VND.

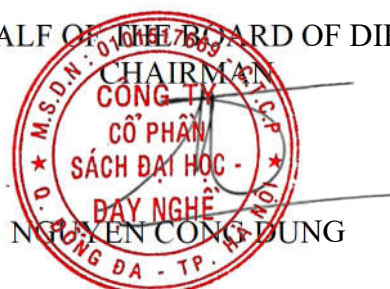
#### **2. Proposal for remuneration for the Board of Directors and Supervisory Board in 2025:**

Total remuneration for the Board of Directors and Supervisory Board in 2025: based on the production and business results in 2025, authorize the Board of Directors to decide.

Respectfully submit to the Annual General Meeting of Shareholders for approval.

Sincerely thank you!

ON BEHALF OF THE BOARD OF DIRECTORS



Hanoi, April 21, 2025

SUBMISSION

***Regarding the dismissal and election of additional members of the Board of Directors  
term 2022 - 2026***

**To: General Meeting of Shareholders of  
University - Vocational Books Joint Stock Company**

- Pursuant to the Enterprise Law No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to the Securities Law No. 54/2019/QH14 dated November 26, 2019;
- Pursuant to relevant legal documents;
- Pursuant to the Charter of Organization and Operation of University - Vocational Books JSC;
- Pursuant to the Resignation Letters of Board of Directors members Ms. Nguyen Thi Huu and Mr. Nguyen Cong Dung;
- Pursuant to the Notice of forming a shareholder group to nominate candidates for the election of additional members of the Board of Directors for the term 2022 – 2026;

**I. Dismissal of Board of Directors members:**

Currently, the HEV Board of Directors consists of 05 members as follows:

Full name

- 1 Mr. Nguyen Cong Dung
- 2 Mr. Dang Tran Bao Tin
- 3 Ms. Nguyen Bich Ngoc
- 4 Ms. Nguyen Thi Huu
- 5 Ms. Ta Thi Thanh Huyen

Based on the Resignation Letters of Board of Directors members Nguyen Thi Huu and Mr. Nguyen Cong Dung, to ensure the management and operation of the Company in accordance with the Company's Charter and current laws, the Board of Directors of University - Vocational Books Joint Stock Company respectfully submits to the 2025 Annual General Meeting of Shareholders for approval the dismissal of the Board of Directors members who have submitted Resignation Letters to elect additional members of the Board of Directors of University - Vocational Books Joint Stock Company for the term 2022 – 2026.

**II. Election of additional members of the Board of Directors for the term 2022 - 2026  
with the following number:**

Number of additional Board of Directors members: 02 members

The list of qualified candidates nominated by the major shareholder group for the election of additional members of the Board of Directors for the term 2022-2026 includes 02 people as follows:

No.	Full name	Professional qualifications	Notes
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1 Ms. Doan Linh Huong Master of Finance – Accounting

2 Mr. Pham Quynh Deputy Editor-in-Chief - NXBGDVN

The election shall be conducted in accordance with the Enterprise Law.

Respectfully submit to the General Meeting of Shareholders for consideration and voting for approval.

Sincerely./.

ON BEHALF OF THE BOARD OF DIRECTORS

CHAIRMAN



NGUYEN CONG DUNG

*Recipient:*

- *Shareholders;*

- Board of Directors, General Director;

- *Archive VT.*



Hanoi, April 21, 2025

## **SUBMISSION**

### ***Regarding the addition of business lines***

#### **To: Annual General Meeting of Shareholders 2025**

#### **University and Vocational Education Book Joint Stock Company**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26, 2019;
- Pursuant to relevant legal documents;
- Pursuant to the Charter of Organization and Operation of University and Vocational Education Book JSC;

Based on the current actual business situation of University and Vocational Education Book Joint Stock Company, with the consent of the majority of the members of the Board of Directors, the Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval the addition of business lines on the Enterprise Registration Certificate of University and Vocational Education Book Joint Stock Company as follows:

#### **1. Addition of business lines:**

Added business lines Industry code

Real estate business, land use rights owned, used, or leased

Details: Real estate business

Excluding: Investment in construction of infrastructure for cemeteries and burial grounds for the transfer of land use rights associated with infrastructure 6810

Real estate consulting, brokerage, and auction, land use right auction

Details: Real estate brokerage services, real estate consulting services, real estate management services

Excluding: Auction, legal consulting on real estate; asset auction services 6820

Support service activities related to transportation

Details: Freight forwarding services 5229

Warehousing and storage of goods 5210

Book publishing 5811

Publishing of directories and address lists 5812

Publishing of newspapers, magazines, and periodicals 5813

Other publishing activities 5819

Advertising 7310

Market research and public opinion polling

Excluding: Public opinion polling services (public opinion polling) 7320

Renting of machinery, equipment, and other tangible goods without operators 7730

Administrative and office support activities 8211

Other financial activities not elsewhere classified 6499

Financial service support activities not elsewhere classified

Details: Investment consulting (excluding legal, financial, tax, audit, accounting, securities consulting) 6619

Wholesale of general goods

Excluding: Exercising export rights, import rights, distribution rights for goods on the List of goods that foreign investors and economic organizations with foreign investment capital are not allowed to exercise export rights, import rights, distribution rights, and goods prohibited by the State. 4690

## **2. Approval of amendments and additions to the Charter**

- Approve the amendment and addition of Clause 1, Article 4 of the Charter of Organization and Operation of University and Vocational Education Book Joint Stock Company according to the content of item 1 above.

## **3. The General Meeting of Shareholders authorizes the Board of Directors:**

- To carry out relevant procedures with the Business Registration Office - Department of Planning and Investment of Hanoi City to change the Enterprise Registration Certificate; amend and supplement the Charter of Organization and Operation of the Company; and disclose information after changing the Enterprise Registration Certificate and amending the Charter in accordance with the law.

- During the implementation process, the Board of Directors is authorized to assign tasks/authorize the Director - Legal Representative of University and Vocational Education Book Joint Stock Company to carry out specific tasks to perform relevant procedures with the Business Registration Office - Department of Planning and Investment of Hanoi City to change the Enterprise Registration Certificate; amend and supplement the Charter of Organization and Operation of the Company; and disclose information after changing the Enterprise Registration Certificate and amending the Charter in accordance with the law.

The Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval.

Thank you sincerely!

*Recipient:*

- As above;

- Board of Directors, Supervisory Board;

- Board of Management;

- Archive: Office, Board of Directors.

ON BEHALF OF THE BOARD OF DIRECTORS



Hanoi, April 21, 2025

SUBMISSION

***Regarding the approval of the 2024 profit distribution plan***

**To: Annual General Meeting of Shareholders 2025**

**University and Vocational Books Joint Stock Company**

- Pursuant to the Enterprise Law No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to the Securities Law No. 54/2019/QH14 dated November 26, 2019;
- Pursuant to relevant legal documents;
- Pursuant to the Charter of Organization and Operation of University and Vocational Books JSC;

The Board of Directors of University and Vocational Books Joint Stock Company respectfully submits to the Annual General Meeting of Shareholders for approval the 2024 profit distribution plan as follows:

No.

Description Amount (VNĐ)

1. Profit before corporate income tax	201,484,842
2. Corporate income tax	0
3. Profit after corporate income tax (3=1-2)	201,484,842
4. Allocation to funds:	
- Bonus and welfare fund	0
5. Dividend payment (0)	0
6. Undistributed retained profit (6=3-4-5)	201,484,842

Respectfully submitted to the Annual General Meeting of Shareholders 2025 for approval.

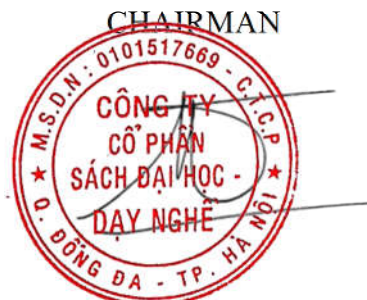
Thank you sincerely!

ON BEHALF OF THE BOARD OF  
DIRECTORS

CHAIRMAN

Recipient:

- Shareholders;
- Board of Directors, General Director;
- Archives.



NGUYEN CONG DUNG

Hanoi, April 21, 2025

## PROPOSAL

***(Re: Approval of the plan to issue additional shares to increase charter capital in 2025)***

**To: Annual General Meeting of Shareholders 2025 –**

**University and Vocational Books JSC**

- Pursuant to the Enterprise Law No. 59/2020/QH14 issued by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020 and documents guiding its implementation;
- Pursuant to the Securities Law No. 54/2019/QH14 issued by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019 and documents amending, supplementing and guiding its implementation;
- Pursuant to Decree 155/2020/ND-CP dated December 31, 2020 detailing the implementation of a number of articles of the Securities Law;
- Pursuant to Circular No. 118/2020/TT-BTC dated December 31, 2020 guiding a number of contents on offering, issuing securities, public offering, repurchasing shares, registering public companies and canceling public company status;
- Pursuant to the Charter of University - Vocational Books Joint Stock Company;
- Pursuant to the actual operation situation of University - Vocational Books Joint Stock Company.

The Board of Directors ("BOD") of University and Vocational Training Books Joint Stock Company ("Company") respectfully submits to the General Meeting of Shareholders ("GMS") for consideration and approval of the plan to issue additional shares to increase the Company's charter capital, specifically as follows:

### **I. PLAN TO INCREASE CHARTER CAPITAL IN 2025**

With the aim of improving financial capacity, creating a foundation for strong and comprehensive growth, implementing the Company's development orientation in the following years, the Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval of the Plan to increase charter capital in 2025 with some basic contents as follows:

1. Charter capital before issuance: VND 10,000,000,000
2. Number of outstanding shares: 1,000,000 shares
3. Number of shares expected to be issued: maximum 4,000,000 shares.
4. Total number of shares after completion of the expected issuance: maximum 5,000,000 shares.
5. Charter capital after completion of the expected issuance: maximum 50,000,000,000 VND
6. Expected implementation time: In 2025 after the State Securities Commission has issued a written notice that it has received the issuance report.

The detailed content of the issuance plan is presented below:

Specifically, the issuance plan is as follows:

- i. Issuing organization: University - Vocational Books Joint Stock Company
- ii. Share name: University - Vocational Books Joint Stock Company shares
- iii. Stock code HEV
- iv. Type of shares offered: Common shares
- v. Par value of shares 10,000 VND (Ten thousand Vietnamese Dong)/share
- vi. The Company's current charter capital is VND 10,000,000,000 (Ten billion VND)
- vii. Number of shares issued 1,000,000 shares (One million shares)
- viii. Number of shares in circulation 1,000,000 shares (One million shares)
- ix. Number of shares expected to be offered: Maximum 4,000,000 shares (Four million common shares)
- x. Total value of shares expected to be issued (at par value): VND 40,000,000,000 (Forty billion VND)
- xi. Expected charter capital of the Company after offering is VND 50,000,000,000 (Fifty billion VND)
- xii. Purpose of offering: Supplementing resources for business activities  
And other business activities ensuring compliance with the law
- xiii. Offering method: Offering individual shares to professional securities investors
- xiv. Offering subject: Professional securities investors according to legal regulations
- xv. Offering price: VND 13,070

xvi. Principles for determining the offering price of individual shares to professional securities investors: The offering price is determined as the book value of HEV shares according to the audited 2024 Financial Statement.

Based on the Company's audited 2024 Financial Statements, as of December 31, 2024, the Company's book value is determined as follows:

No. Item Unit As of December 31, 2024 (VND)

I Owner's equity VND 13,070,264,796

II Number of outstanding shares Shares 1,000,000

III Book value per share (III)=(I)/(II) VND 13,070

- i. Criteria for selecting investors: Professional securities investors meeting the standards and conditions of Professional Securities Investors as prescribed in Article 11 of the Securities Law
- ii. Number of investors offering: Less than 30 investors

The General Meeting of Shareholders authorizes the Board of Directors to identify Professional Securities Investors and specifically decide on the number of professional securities investors participating in purchasing privately offered shares

iii. Expected list of investors offering: The General Meeting of Shareholders approves the List of professional securities investors eligible to purchase privately offered shares: Mr. Dang Tran Bao Tin, CCCD No. 051099007439 Issued on: August 17, 2021 with the number of shares registered to buy 4,000,000 shares. The General Meeting of Shareholders authorizes the Board of Directors to decide on the implementation time in accordance with the provisions of law.

iv. Distribution method: Direct distribution to professional securities investors

v. Transfer restriction: Shares offered privately to professional securities investors are subject to transfer restriction within 01 year from the date of completion of the offering, except for transfers between professional securities investors or in accordance with a legally effective court judgment or decision, an arbitration decision or inheritance in accordance with the provisions of law

vi. Plan for handling undistributed shares: For the number of shares not registered and purchased by professional securities investors, the General Meeting of Shareholders authorizes the Board of Directors to decide to continue offering to other professional securities investors, ensuring the criteria and conditions on the selling price principle as approved by the General Meeting of Shareholders and in accordance with the provisions of law.

In case the time limit for distributing shares expires according to the provisions of law, if there are still undistributed shares, the undistributed shares will be canceled and the Board of Directors will decide to end the offering with the actual successful offering results in accordance with the provisions of law.

vii. Ensuring that the private offering of shares must meet the regulations on foreign ownership ratio according to the provisions of law The General Meeting of Shareholders authorizes the Board of Directors to approve a plan to ensure that the private offering of shares meets the regulations on foreign ownership ratio.

viii. Expected issuance time: Expected in 2025, after the State Securities Commission notifies in writing about receiving the complete registration dossier for private offering of shares of the issuing organization.

ix. Securities registration and additional listing Shares issued privately to professional securities investors will be additionally registered at the Vietnam Securities Depository and Clearing Corporation and additionally listed at the Stock Exchange in accordance with the provisions of law.

x. Charter changes: Approval of increasing charter capital and amending charter capital on the Company's Charter according to the actual issuance results in accordance with the provisions of law.

xi. Business registration certificate changes: Approval of changing the business registration certificate with a new charter capital level according to the actual issuance results in accordance with the provisions of law

xii. Public offering Investors purchasing shares in this private offering will not have to make a public offering in accordance with the provisions of Article 35 of the Securities Law

xiii. Ensuring that the private offering of shares does not violate cross-ownership regulations under the Law on Enterprises The General Meeting of Shareholders authorizes the Board of Directors to implement the private offering of shares plan to ensure that it does not violate cross-ownership regulations under the Law on Enterprises.

## **II. Plan for using proceeds from the issuance**

Plan for using proceeds from the issuance of individual shares:

The amount of proceeds from the issuance of individual shares is expected to be VND 52,280,000,000, which the Company will use to supplement resources for business activities.

It is expected that the proceeds from the issuance of shares will be used for the following purposes:

No.

Plan for using proceeds Expected investment amount

(VND) Expected time of use

1 Carry out investment and business activities according to the Company's plan, including financial investment activities, financial services, other short/medium-term financial and monetary instruments but not limited to the following activities: investing in stocks, bonds, fund certificates, term deposits at credit institutions. 42,000,000,000 In 2025 - 2027 according to the Company's business plan

2 Supplementing working capital for the company 10,280,000,000 In 2025 - 2026 according to the Company's business plan

Total 52,280,000,000

In case the amount of money raised from the issuance of additional individual shares is not enough to be used for all of the above purposes, the priority order from top to bottom is as follows:

- Priority 1: Carrying out investment and business activities according to the Company's plan, including financial investment activities, financial services, other short/medium-term financial and monetary instruments but not limited to the following activities: investing in stocks, bonds, fund certificates, term deposits at credit institutions.; next

- Priority 2: Supplementing working capital for the company.

The General Meeting of Shareholders authorizes the Board of Directors to decide on adjusting the allocation of proceeds from the offering for approved capital use purposes and/or changing the actual purpose of capital use from the offering to suit the actual situation, ensuring compliance with legal regulations and reporting to the nearest General Meeting of Shareholders on the adjusted contents related to this capital use plan.

In case of a shortage of capital expected to be mobilized from the private offering of shares to professional securities investors, the Board of Directors will consider mobilizing from other sources to ensure compliance with legal regulations and ensure efficiency for the Company.

## **III. Authorization content**

The General Meeting of Shareholders authorizes and assigns the Board of Directors to perform the following tasks:

- Decide and approve detailed issues to implement the issuance plan approved by the General Meeting of Shareholders as mentioned above and/or amend one (or some) contents of the issuance plan to ensure compliance with legal regulations and the Company's Charter when necessary to ensure the successful issuance, including but not limited to the following contents: offering documents, specific number of shares offered within the number of shares authorized for offering, offering price;
- Select an appropriate offering time to carry out the offering of shares after the State Securities Commission has issued a written notice of receipt of the registration dossier for private offering of shares of the issuing organization, ensuring compliance with legal regulations and regulations of HEV;
- Decide on amending, supplementing and adjusting the Charter Capital Increase Issuance Plan approved by the General Meeting of Shareholders, develop, edit and explain all documents and procedures related to the issuance as required by the management agencies (if any), in order to implement the issuance plan to achieve the highest efficiency, in accordance with the Company's business operations, relevant legal regulations, the Company's Charter and the Company's shareholders' rights.
- Approve the plan to ensure that the issuance of shares meets the regulations on foreign ownership ratio;
- Identify professional securities investors;
- Proactively seek and decide to select, through the List of professional securities investors who are allowed to buy privately offered shares, determine the number of shares offered for each professional securities investor and the implementation time to ensure the provisions of law in case the professional securities investor has registered to buy but does not buy all the registered shares;
- Approving the plan to ensure that the issuance of shares meets the regulations on foreign ownership ratio;
- Deciding to approve the procedures to amend and supplement the Company's Charter to record the newly increased charter capital from the actual offering results and to issue the Charter according to the new charter capital;
- Deciding to approve the implementation of necessary legal work and procedures to adjust/change the Enterprise Registration Certificate according to the new charter capital after the end of the issuance;
- Deciding to approve the implementation of related work and approval of the Dossier to register additional securities at the Vietnam Securities Depository and Clearing Corporation and register for additional listing of additional issued shares at the Stock Exchange in accordance with the provisions of law;
- Deciding in detail the plan to use capital raised from the private offering of shares to professional securities investors based on the actual selling price. The General Meeting of Shareholders authorizes the Board of Directors to adjust the plan for using capital raised from the offering in accordance with the Company's capital needs in accordance with the provisions of law.
- Proactively decide and implement other tasks (if any) to ensure the successful issuance;
- The Board of Directors is authorized to authorize the Chairman of the Board of Directors or the Director to perform one or more of the above tasks;



- Sincerely thank you.

- As above;
- Company website;
- Luru VT.

NGUYEN CONG DUNG

## APPENDIX: LEVEL OF DILUTION OF SHARE ISSUED EXPECTED

### 1. Book value:

Based on the Company's audited 2024 Financial Statements, as of December 31, 2024, the Company's book value is determined as follows:

No. Item Unit As of December 31, 2024 (VND)

I Owner's equity VND 13,070,264,796

II Number of outstanding shares Shares 1,000,000

III Book value per share (III)=(I)/(II) VND 13,070

### 2. Assessment of the level of dilution of offered shares:

After the Company offered shares to increase its charter capital, the number of shares outstanding on the market of the Company also increased accordingly.

- Total number of shares outstanding as of December 31, 2024: 1,000,000 shares
- Maximum total number of shares offered: 4,000,000 shares
- Maximum total number of shares outstanding after the offering: 5,000,000 shares

The increase in the number of shares outstanding will result in the Company's shares being diluted. Share dilution may cause the following effects:

☐ Basic earnings per share (EPS):

EPS may decrease because after-tax profit is divided among a larger number of shares. However, this depends partly on the amount of money the Company raises in this offering to supplement its business plan and the profits earned from that amount.

Calculation formula

EPS = Profit (loss) allocated to shareholders owning common stock

Average number of outstanding shares during the period

In which:

Average number of outstanding shares during the period =  $X \cdot 12 + Y1 \cdot T1$

12

☐ X: Volume of outstanding shares before issuance

☐ Y1: Volume of shares after additional issuance

☐ T1: Actual circulation time in the year of additional issued shares (months)

Assume that the date of completion of this offering of the Company is September 30, 2025.  
Then:

Average number of outstanding shares in 2025 =  $1,000,000 \times 12 + 4,000,000 \times 3 = 2,000,000$  shares

12

Assume that the profit after tax in 2025 is VND 500,000,000.

Then:

EPS in 2025 (expected)

before dilution due to additional share issuance =  $500,000,000 = 500$

VND/share

1,000,000

EPS in 2025 (expected)

after dilution due to additional share issuance =  $500,000,000 = 250$

VND/share

2,000,000

☐ Book value per share (BVPS)

Calculation formula:

Book value per share =  $\frac{\text{Equity}}{\text{Issued shares} - \text{Treasury shares}}$

Issued shares - Treasury shares

At the end of the offering, if the rate of increase in equity is lower than the rate of increase in the number of shares after the issuance, the book value per share will decrease.

☐ Market value of the Company's shares

The Company's shares have been listed on the Hanoi Stock Exchange. The issuance of individual shares does not lead to an adjustment in the market price of the shares.

☐ Ownership ratio and voting rights

The ownership ratio and voting rights of shareholders will be reduced by a proportion corresponding to the individual issuance ratio.

The risks from the above-mentioned share dilution do not always occur and the level of risk also depends on the market situation as well as the business performance of the Company. However, these risks will also have direct or indirect impacts on the interests of investors owning the Company's shares, so investors need to have careful assessments of the above issues.

Hanoi, April 21, 2025

**REPORT**  
**ON THE ACTIVITIES OF THE BOARD OF DIRECTORS IN 2024**  
**AND WORKING ORIENTATIONS IN 2025**

*(Submitted to the 2025 Shareholders' Meeting held on April 25, 2025)*

- Pursuant to the Charter of Organization and Operation of University - Vocational Books Joint Stock Company;*
- Pursuant to the Resolution of the 2024 Annual General Meeting of Shareholders;*
- Pursuant to the 2024 Audited Consolidated Financial Statements of University - Vocational Books Joint Stock Company audited by AAC Auditing and Accounting Company Limited.*

The Board of Directors (BOD) of University - Vocational Books Joint Stock Company would like to report to the General Meeting of Shareholders on the activities of the Board of Directors in 2024 and the plan for 2025 as follows:

**I. PERSONNEL**

The Board of Directors (BOD) of University - Vocational Books Joint Stock Company for the term 2022 - 2026 consists of the following members:

No. Member Position

- 1 Mr. Nguyen Cong Dung Chairman of the Board of Directors
- 2 Ms. Nguyen Thi Huu Member of the Board of Directors
- 3 Ms. Nguyen Bich Ngoc Member of the Board of Directors
- 4 Mr. Dang Tran Bao Tin Member of the Board of Directors
- 5 Ms. Ta Thi Thanh Huyen Member of the Board of Directors

The Board of Directors of University - Vocational Books Joint Stock Company consists of 05 members who are not directly involved in management.

**II. ACTIVITIES OF THE BOARD OF DIRECTORS IN 2024**

**1. Meetings of the Board of Directors**

No. Resolution No. Date Content

1 21/NQ – BOD 22/01/2024 Article 1. Executive meeting to develop the 2024 business plan for the Board of Directors to approve at the nearest meeting.

Article 2. Executive meeting to carry out procedures to terminate branch operations

- Inventory of goods, assets, finances;
- Finalize financial data, assets, debt collection at HCM Branch;
- Transfer goods to the company warehouse;
- Carry out termination procedures at competent authorities according to the provisions of the Law;
- And other related issues under the authority of the Executive Board.

Article 3. Executive meeting to propose appropriate structure and improvement of personnel apparatus; Proposal for the Salary Fund for the Board of Directors to submit to the General Meeting of Shareholders for approval

2 50/NQ - BOD 08/03/2024 Article 1. Approval of the following work contents:

1. Organizing the 2024 Annual General Meeting of Shareholders

- Date of closing the list: March 29, 2024
- Expected meeting date: April 26, 2024
- Expected location: Vietnam Education Publishing House Hall - No. 187B Giang Vo - Dong Da - Hanoi

2. Main contents to be approved by the 2024 Annual General Meeting of Shareholders:

- Approval of the report on the 2023 business performance results, the business performance plan and targets for 2024;
- Approval of the Board of Directors' report on the 2023 performance results and the 2024 performance plan;
- Approval of the Board of Supervisors' report on the 2023 operating results and the 2024 operating plan;
- Approval of the 2023 audited financial statements;
- Selection of an independent auditing company to audit the 2024 financial statements;
- Other issues arising under the authority of the General Meeting of Shareholders.

Article 2. Assign the Company's Executive Board to implement the contents stated in Article 1 in accordance with the provisions of the Law.

3 130/NQ - BOD 30/05/2024 Article 1. Approval of personnel work:

- Approval of the policy of dismissing Ms. Nguyen Thi Thanh Huyen - Head of Accounting and Head of Information Disclosure due to her resignation request based on personal wishes.
- Approval of the policy of receiving and appointing Ms. Vu Bich Thanh - Head of Accounting and Head of Information Disclosure.

Article 2. Approval of the selection of the Auditing Company for the 2024 Financial Statements; AAC Auditing & Accounting Company Limited

Article 3. Assign the Company's Executive Board to implement the above contents in accordance with the provisions of law and the Company's Charter

4 225/NQ-HĐQT 09/30/2024 Article 1. Approval of the target of the Business Production Report up to 09/10/2024

- Sales and service revenue: VND 6,277 billion
- Total accounting profit before tax: (615) billion

Article 2. Approval of the policy of signing a contract as proposed by the Company Director with Vietnam Thuong Tin Commercial Joint Stock Bank (Vietbank) and Nhat Nam Printing Trading Joint Stock Company. Assign the Executive Board to decide to sign the contract when ensuring that the implementation plan fulfills all rights and obligations of the contract. Absolutely do not let the Company be fined, have the contract suspended or suffer financial losses during the implementation process.

Article 3. Approval of the policy of liquidating tools and equipment of examination rooms including computers, tables and chairs. Assign the Executive Director to organize the implementation in accordance with the provisions of law and the Company's Charter.

Article 4. This Resolution is approved by the Board of Directors for term V (2022 - 2026) and takes effect from the date of signing. Members of the Board of Directors, Board of Directors, Departments and Offices of University - Vocational Books Joint Stock Company and related individuals are responsible for implementing this Resolution. 2. Assessment of the Board of Directors

- 2024 is a year when the Company faces many difficulties due to the common difficulties of the whole country and the education sector. With the efforts of the Board of Directors, the Executive Board and the employees, the support of shareholders, and the Company's production and business results have achieved some positive signals compared to the same period, completing the planned revenue target assigned by the 2024 annual general meeting of shareholders, specifically:

- Total revenue in 2024 (Revenue + Financial Revenue + Other Income): 25.03 billion VND, reaching 125.2% of the plan (20 billion VND) and reaching 158% compared to the same period in 2023 (15.8 billion VND).
- Total pre-tax accounting profit in 2024 is VND 0.2 billion, reaching 40% of the plan (VND 500 million) while in the same period it reached -VND 1.75 billion.

## 2. Evaluation of the Executive Board's performance

The Board of Directors highly appreciates the efforts and solidarity in management and operation of the Board of Directors and members of the Executive Board, who have been proactive, creative and flexible in operating the Company's activities in the context of increasingly fierce competition and the Company's strong personnel fluctuations in 2024.

During its operation, the Board of Directors has complied with the Resolution of the General Meeting of Shareholders, the Resolution of the Board of Directors, and the regulations of the Vietnam Education Publishing House (NXBGDVN) for its member units.

The company's Board of Directors needs to have specific directions and make more proactive efforts to seek, exploit, and develop new products and new jobs, creating a stable source of income to ensure the lives of the company's staff.

## 4. Evaluation of the Board of Directors' activities

The Board of Directors always complies with the provisions of the Law, the Company's Charter, and the Company's Governance Regulations. The Board of Directors has maximized the experience and expertise of each member in the role of management and supervision of

the Board of Directors' activities to ensure the correct implementation of the content of the 2024 General Meeting of Shareholders' resolution and the set strategic goals and plans.

The Board of Directors promptly directed and supported the Company's Executive Board in production and business activities: The Board of Directors held regular and extraordinary meetings when necessary to vote on issues under the Board of Directors' approval authority and promptly resolved and handled arising issues upon receiving reports from the Executive Board. The Board of Directors attended the quarterly and annual review meetings of the Company's Board of Directors to grasp information, provide directions appropriate to the situation, and facilitate the Company's operations.

In 2025 and the following years, the Board of Directors will strive to promote the Company's tradition and successfully complete the tasks assigned by the General Meeting of Shareholders. At the same time, it will regularly coordinate with the Board of Supervisors to perform the function of supervising the organization and implementation of the Company's production - business and financial plans.

### **III. PLAN ORIENTATION FOR 2025 AND THE FOLLOWING YEARS**

#### **1. Background and characteristics of the situation**

In 2025, it is forecasted that there will still be many difficulties and major changes that directly affect the company's production and business activities. The company plans to continue to publish books in the traditional publishing stream, while also preparing to launch new product lines to meet the new requirements of the education career.

#### **2. Plan orientation**

- Stabilize the structure, management apparatus, and arrange labor in the direction of lean quality and efficiency.
- Solving inventory and focusing on debt collection are key tasks in 2025.
- Participate in making supplementary books and reference books that closely follow the new general education program.
- Consolidate and develop the market for the company's key product lines.
- Focus on financial resources, prepare highly qualified personnel, mobilize a team of experienced authors, experts, and collaborators to organize the compilation of subjects of the new textbook series, essential reference books if assigned by the Vietnam Education Publishing House to be the focal point for organizing manuscripts and developing new product lines of the Company to meet market demand.
- Complete the output targets, revenue targets, profits, and dividends according to the plan approved by the General Meeting of Shareholders.
- Protect shareholders and employees. Make efforts to coordinate with the Board of Directors so that the company has a source of dividend payment, accumulation to serve the restructuring and expansion of production and business in the following years.
- Continue to promote the application of information technology in management, operation, production - business to improve labor efficiency, create product lines integrated with highly competitive electronic learning materials, and prevent piracy.
- Focus on building image and brand, preserving the environment, and fulfilling social responsibilities.

- Expanding more production and business lines to increase revenue and at the same time orienting the Board of Directors to control costs and increase profits for the Company.

### 3. Activities and activities of the Board of Directors

- Comply with the provisions of the Law and the Company's Charter.

- Organizing regular meetings once a quarter, organizing extraordinary meetings when necessary to promptly resolve arising issues, to well implement the targets approved by the General Meeting of Shareholders and ensure that the Company continues to develop sustainably and stably in the long term during the period when the education sector has many innovations.

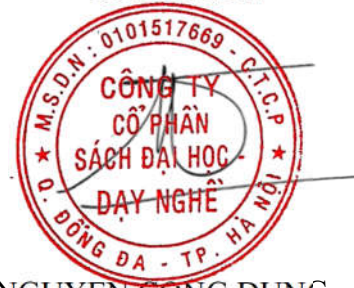
- Directing and orienting the Board of Directors and managers to operate effectively.

Above is the report on the activities of the Board of Directors of University - Vocational Books Joint Stock Company in 2024 and before the General Meeting, respectfully submitting to the General Meeting of Shareholders for consideration and approval.

Sincerely thank you!

BOARD OF DIRECTORS

CHAIRMAN



NGUYEN CONG DUNG



Hanoi, April 21, 2025

## REPORT

### *Production and business results in 2024 and implementation of the 2025 plan*

#### **A. PRODUCTION AND BUSINESS RESULTS IN 2024**

##### **I. PUBLISHING AND EDITING WORK**

- New books: 57 topics - increased by 90% compared to the same period in 2023 (30 topics) and reached 95% compared to the 2024 plan (60 topics).

- Reprinted books: 62 topics - increased by 24% compared to the same period in 2023 (54 topics) and reached 124% compared to the 2024 plan (57 topics).

Organize the exploitation and search for new topics suitable to the market situation, book materials according to market needs.

Plan for publishing registration, timely editing plan, urge the progress of manuscripts of service editing units, authors to deliver in time, to meet the requirements of the business department.

Carry out tasks related to publishing management (register new topics, register for reprints, transfer plans; monitor contracts for delivery and receipt of bids with Hanoi Education Publishing Service Joint Stock Company, joint contracts, compilation contracts, etc.).

Be the focal point for transactions with manuscript organizing units. Review and check manuscripts before putting them into production.

Coordinate with the Business Department to implement bidding packages with school units such as: Textile and Garment Industry University, Nam Dinh Nursing University, Hai Duong University of Medicine and Pharmacy, ...

Table 01: Implementation of the editorial plan

TT Topic area Number of topics by area

Plan 2024 Implementation 2024 Ratio TH/KH (%)

New Average Total New Average Total New Average Total

I University - Enterprise Books (Textbooks, exercises, ...) 44 34 78 41 46 87 93 135 111

II Grade level books (Illiteracy eradication, handwriting practice, teacher training ...) 16 16 32 16 16 32 100 100 100

Total 60 50 110 57 62 119 95 124 108

## II. PRINTING – PUBLISHING WORK

### 1. Printing work

- Total number of printing decisions in 2024: 41 printing decisions, 106 book titles with 136,193 copies (reaching 214% compared to the same period in 2023 - 63,410 copies). The company has books to replace lost traditional products such as literacy books, topics, textbooks for university groups, .....

- Based on the proposal of the Business Department, timely printing decisions were made, meeting the progress of the business department's requirements.

- Monitor and closely follow the printing progress to have books on time according to the proposal of the Business Department.

Table 02: Summary of printing and warehousing results of the Department of Education and Training

TT Book segment 2024 Plan (copy) Signed printing contract (copy) Already warehousing (copy) Warehouse warehousing CK Ratio (%)

HNI/KH NK/HDI NK/CK

1 University - Enterprise books (Textbooks, exercises, ...) 50,000 53,515 53,515 53,515 107 100 84

2 Grade level books (Illiteracy eradication, handwriting practice, teacher training ...) 70,000 82,678 82,678 82,678 118 100 100

Total 120,000 136,193 136,193 136,193 113 113 214

### 2. Publishing work

- In 2024, 136,193 copies of books were published, with a total revenue of VND 8.3 billion, reaching 64% compared to the same period in 2023 (VND 12.8 billion).

- Developed a release plan for 2024, monitored inventory of book titles to propose timely and appropriate printing output, avoiding inventory. Received and processed orders.

- Marketed the company's book catalog to university libraries; agents and stores...

- Searched for markets to develop new product lines, diversifying customers with products expanding business areas to increase revenue: such as calendar production.

- In addition, the company's traditional book distribution also encountered many difficulties, because many schools have built electronic textbook systems for students, and large universities all have their own publishing channels.

From that reality, if we only maintain the publishing and distribution of traditional books, we will face many difficulties. Therefore, in 2024, the company has changed its strategies to suit the current situation, such as expanding sales methods on e-commerce sites such as Tiki, Shopee mall, Lazada...

- Continue to maintain the stability of wholesale and retail books, strengthen propaganda and introduction to schools, agents, customers, manage debts and complete the task of supplying to customers and agents.

- Well preserve goods in the warehouse, import and export promptly and accurately.

- Organize the export of goods to agents and localities to meet customer requirements

Table 04. Release results in 2024

Unit: Book

TT Plan 2024 Implementation 2024 TH/KH ratio (%) Same period 2023 TH/CK ratio (%)  
Plan 2024

1,010,000 846,478 84 2,004,829 42 100,000

### **III. OTHER ACTIVITIES**

- Revenue from calendar activities reached 16.4 billion, a new product segment in 2024.
- Actively exploit external activities to compensate for revenue and strive to complete the 2024 plan.
- In 2024, the Company continues to complete the 4th and 5th grade illiteracy eradication materials
- Complete the complete book projects and new topics, reprints of Nam Dinh Nursing University, Hanoi University of Industry, University of Dentistry, ...
- Although in a short time, with the efforts of all staff in the company, the products were completed on schedule, bringing significant profits to the company's production activities.
- Publishing joint activities: The Company has signed a contract to edit and publish a set of high school graduation exam review books.

### **IV. FINANCE - ACCOUNTING - OFFICE WORK**

- Complete the 2023 financial report and the 2023 audit.
- Complete the review report of the first 6 months of 2024 financial report.
- Complete the finalization of the shareholder list and assist the Board of Directors in organizing the 2024 Annual General Meeting of Shareholders.
- Actively collect debts, ensure the stability of the company's financial resources.
- Manage the company's financial resources reasonably, bring the best efficiency, and always meet the needs of production and business.
- Fully resolve social insurance regimes for the following subjects: sick leave, maternity leave, termination of labor contracts and signing of new labor contracts.
- Collaborate with the sales department to monitor the book warehouse at 86 Phu Vien. Closely monitor and control costs to bring about the Company's business efficiency and optimize costs.
- Coordinate smoothly with departments in handling common tasks: Economic contracts, Bidding documents, paper import, printing contracts...

### **V. PRODUCTION AND BUSINESS RESULTS IN 2024**

Table 06. Financial data

No. Content Unit Plan 2024 Implementation

2024 Year 2023 Ratio of plan/plan

(%) Ratio of plan/stock 2023 (%)

1 Total revenue Million VND 20,000 24,741 15,600 124 158  
 2 Profit before tax “ 500 201 (1,700) 40 118  
 3 Equity (December 31, 2024) “ 12,000 13,070 12,900 109 101  
 4 Charter capital (December 31, 2024) “ 10,000 10,000 10,000 100 100  
 5 Profit margin on equity % 4 1 (13)  
 6 Profit margin on charter capital % 5 2 (17)  
 7 Dividend % 0 0 0 0 0  
 8 Average income per capita VND/person 9,000,000 9,000,000 8,100,000 100 111

## **B. 2025 PLAN**

Table 07. 2025 plan targets

No. Content Expected targets

New Reprint

1. Publishing (topic) 30 50
2. Issuance (copy) 120,000
3. Revenue (VND) 20,000,000,000
4. Profit (VND) 500,000,000
5. Dividend (%) 3%

- The Company continues to perform and maintain its role and tasks of compiling, publishing and distributing textbooks and reference books for students of universities, colleges and vocational schools. Some orientations are as follows:

1. Organize by topic groups

- Life skills book series for junior high school students.
- Book series on Fostering professional title standards for teachers at all levels according to Circular 20/2023.
- Special Education book series for children with intellectual disabilities.
- Purchase copyrights of high-quality books for higher education and vocational training for distribution in Vietnam.
- Implement complete book packages for universities.
- Select quality topics during the manuscript organization process to do separate communication work.

2. Selling e-books and e-reading packages for each copyrighted training sector.

3. Implementing effective business plans for new topic groups in 2025.

4. Reviewing unsold and slow-selling books to develop communication and sales strategies.

5. Researching the market and organizing production and business activities for new industries.

Sincerely report!

*Submitting place:*

- *Publishing House of Education in Hanoi*
- *Chairman of the Board of Directors (For reporting)*
- *Departments and offices*
- *Archive*



Hanoi, April 21, 2025

**REPORT ON THE SUPERVISORY BOARD'S ACTIVITIES IN 2024,  
OPERATION PLAN FOR 2025**

**Dear Shareholders!**

- Pursuant to the Law on Enterprises;
- Pursuant to the Charter of the University and Vocational Books Joint Stock Company;
- Pursuant to the Regulations on the operation of the Supervisory Board of the University and Vocational Books Joint Stock Company.
- Pursuant to the audited financial statements of the University and Vocational Books Joint Stock Company for 2024;

The Board of Supervisors of University - Vocational Books Joint Stock Company would like to report the results of inspection and supervision of the Company's activities in 2024 and the operation plan for 2025 to the General Meeting of Shareholders as follows:

**1. ACTIVITIES OF THE BOARD OF SUPERVISORS**

Based on its functions and duties, the Board of Supervisors has supervised compliance with the provisions of the Enterprise Law, the Charter of the Company's organization and operation in the management and operation of all production and business activities of the Company, specifically:

- Checking the reasonableness, legality, honesty and level of prudence in the management and operation of business activities of the Board of Directors and the Board of Directors in management work; checking and reviewing the order and procedures for issuing management and operation documents in accordance with the provisions of the Law and the Company's Charter.
- Supervise and provide comments to the Board of Directors in implementing the resolutions of the General Meeting of Shareholders, and to the Board of Directors in implementing the resolutions of the Board of Directors.
- Review and evaluate the coordination of the Company's departments and divisions, provide comments to the Board of Directors and the Board of Directors to contribute to improving the effectiveness of the Company's management and operation.
- Supervise and appraise quarterly and annual financial reports to assess the completeness, reasonableness and legality of the financial reports and reports on the Company's production and business situation.
- Supervise and inspect the implementation of the Internal Regulations to ensure fairness, transparency and democracy in the Company.
- Receive comments from employees and shareholders on management work, production and business situation, plan development and implementation, progress of book manuscript editing, etc. to reflect back to the Board of Directors and the Board of Management so that the

Board of Directors and the Board of Management can study and consider making adjustments if reasonable and appropriate.

- Supervise the implementation of other business and production activities in accordance with the provisions of the Law and the Company's Charter and the resolutions of the General Meeting of Shareholders.

## **2. RESULTS OF SUPERVISION OF THE ACTIVITIES OF THE BOARD OF DIRECTORS AND THE BOARD OF MANAGEMENT**

- The Board of Directors has properly performed its obligations in accordance with the provisions of the law and the Company's Charter. The Board of Directors meets periodically and irregularly to organize the implementation of the Resolution of the General Meeting of Shareholders and to provide strategic directions for the development of the Company's production and business (in 2024, the Board of Directors held 04 (four) meetings) and the Board of Directors' resolutions have all been seriously implemented and implemented by the Board of Directors.

- In 2024, the Board of Supervisors has inspected the reasonableness, legality, honesty and prudence in the management and operation of business activities; the systematicity, consistency and appropriateness of accounting, statistics and financial reporting.

- Reviewing accounting books, accounting records and other documents of the company, the management and operation of the company when deemed necessary or according to the resolution of the General Meeting of Shareholders or at the request of shareholders or groups of shareholders as prescribed in Clause 2, Article 115 of the Law on Enterprises.

- The regimes and benefits of employees are implemented in accordance with the Labor Code and the Company's charter and internal regulations of the Company.

## **3. RESULTS OF FINANCIAL REPORT AUDIT**

### **3.1. Production and business results in 2024**

Unit: Million VND

No.	Item	Plan 2024	TH 2024	TH 2023	SS	TH/KH	SS	TH/CK
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1	Total Revenue	20,000	25,028	15,820	125%	158%		
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2	Profit before tax	500	201	(1,759)	40%	-		
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3	Profit after tax	500	201	(1,759)	40%	-		
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3	Dividend ratio	3%	0%	0%	-	-		
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Source: Audited financial statements in 2024

The company's main revenue segments include:

- Net revenue from sales and service provision: VND 24,741,368,045

- Revenue from financial activities & Other income: VND 287,086,121

2024 is a relatively difficult year for the Company, the Company has tried to complete the production and business plan targets approved by the 2024 Shareholders' Meeting. Reason: in 2024, the Company completely lost the production and supply of 4.0 technology stamps from the parent company Vietnam Education Publishing House (NXBGDVN), the National Defense and Security textbooks.

### 3.2. Other financial indicators

No. Indicators TH 2023

(million VND) TH 2024

(million VND) %TH/CK

1 Total assets 13,717 20,237 148%

1.1 Short-term assets 12,762 19,724 155%

1.2 Long-term assets 956 514 54%

2. Liabilities 849 7,167 844%

2.1 Short-term debt 849 7,167 844%

2.2 Long-term debt 0 0

3. Owner's equity 12,869 13,070 102%

3.1 Owner's capital contribution 10,000 10,000 100%

3.2 Development investment fund 962 962 100%

3.3 Undistributed profit after tax 17,218 1,282%

3.4 Share capital surplus 1,890 1,890

4. Profit after tax/Total assets ratio 1.08% -

5. Profit after tax/Equity ratio 1.67% -

Source: Audited financial statements 2024

Some basic financial indicators fluctuate in 2024 compared to 2023:

- Cash equivalents increase: VND 3,480 million
- Investments held to maturity: VND 2,521 million
- Short-term receivables from customers: VND 1,969 million.

## 4. OTHER ISSUES

Currently, the company's charter capital is VND 10 billion, the company is listed on the Hanoi Stock Exchange. In 2025, the charter capital must be increased to at least VND 30 billion, otherwise from January 1, 2026, the Company will be stripped of its public company status and will not be listed on HNX.

Corresponding to the increase in charter capital, the Company needs to expand its production and business activities to ensure effective use of capital.

Regarding the Accounting Manager, according to the provisions of the Securities Law, in case the Company has not appointed a chief accountant, it can appoint an accountant in charge, but the term of the Accountant in charge is only 12 months.

In 2024, the Company's human resources will have many fluctuations. By the end of 2024, there will be only 15 people, including 8 managers. The Company needs to consolidate and recruit additional personnel in accordance with the plan to increase capital and expand production and business activities.



## 5. SUPERVISORY BOARD'S PROPOSALS AND RECOMMENDATIONS IN 2025

- Continue to review and perfect internal regulations, update current state regulations, in accordance with the actual operations of the company.
- Continue to fully and seriously implement state regulations, internal regulations of the Company, maintain good implementation of regulations on exploitation and management of manuscripts, materials, goods, and editorial service activities with units in the system.
- Actively urge the collection and have a plan to completely handle the bad debt that has been provisioned in 2024
- Continue to handle the Company's inventory.
- Recommend that the Company has a plan to increase charter capital to at least 30 billion VND.
- Researching additional business lines, promoting the development of production and business activities corresponding to the scale of increased capital and ensuring effective use of capital.
- Effectively implementing the 2025 production and business plan, ensuring stable income for employees and editorial staff and striving to increase in the following years.
- Perfecting human resources to ensure the Company's production and business activities
- Selecting and searching for personnel to appoint a chief accountant to ensure compliance with legal regulations.

The above is the entire report of the Board of Supervisors of University and Vocational Books Joint Stock Company. On behalf of the Board of Supervisors, I would like to sincerely thank the Board of Directors, the Board of Directors and the departments and professional offices for creating conditions for us to complete the tasks assigned by the General Meeting of Shareholders.

Sincerely thank you!

Recipients:

- Board of Directors, Board of Management,
- Chief Accountant
- Shareholders

TM. SUPERVISION BOARD  
HEAD OF BOARD



Tran Thi Thu Thuy

Hanoi, April 21, 2025

REGULATIONS  
ORGANIZING THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS  
UNIVERSITY AND VOCATIONAL BOOKS JOINT STOCK COMPANY

**CHAPTER I**  
**GENERAL PROVISIONS**

**Article 1. Scope of application**

1. These regulations are used for organizing the 2025 Annual General Meeting of Shareholders (“General Meeting”) of University and Vocational Books Joint Stock Company (hereinafter referred to as “the Company”);
2. These regulations specifically stipulate the rights and obligations of the parties participating in the General Meeting, the conditions and procedures for conducting the General Meeting.

**Article 2. Subjects of application**

Shareholders and participating parties are responsible for implementing the provisions of these regulations.

**CHAPTER II**  
**RIGHTS AND OBLIGATIONS OF PARTIES PARTICIPATING IN THE GENERAL MEETING**

**Article 3. Participants in the 2025 Annual General Meeting of Shareholders**

- 3.1 Shareholders owning shares of the Company in the list of shareholders as of March 26, 2025 and persons authorized by shareholders in accordance with the provisions of law;
- 3.2 Invited guests, consulting organizations (if any).

**Article 4. Rights and obligations of shareholders**

4.1. Rights of shareholders when attending the General Meeting:

- 4.1.1. All shareholders of the Company have the right to attend and vote on matters within the authority of the General Meeting of Shareholders;
- 4.1.2. In case of being unable to attend the General Meeting, shareholders may authorize another person to attend and vote on matters within their authority. This authorization must be made in writing according to the form posted on the Company's website;
- 4.1.3. In addition to the ballots for members of the Board of Directors and members of the Supervisory Board, each shareholder attending the General Meeting will also be given 01 Voting Card on which the shareholder code and the number of voting shares held by that shareholder are recorded. This voting card is used when the shareholder wants to express his/her opinion and when the Chairman proposes to vote to approve the nomination of the Ballot Counting Committee; approve the Minutes of the shareholder qualification examination; approve the Agenda of the General Meeting; approve the Regulations on organizing the General Meeting, the Regulations on the election of additional members of the Board of Directors; approve the list of candidates for the election of additional members of the Board of Directors; approve the contents of the Minutes and Resolutions of the General Meeting; approve the report on the results of

production and business activities in 2024, the production and business plan and targets for 2025; Approval of the Board of Directors' report on the 2024 operating results and the 2025 operating plan; Approval of the Board of Supervisors' report on the 2024 operating results and the 2025 operating plan; Approval of the 2024 Audited Financial Report; Approval of the selection of an independent auditing company to audit the 2025 Financial Report; Approval of the dismissal and election of additional members of the Board of Directors for the 5th term of 2022 - 2026; Approval of the plan to issue additional shares to increase charter capital; Approval of the proposal to supplement business lines, the proposal of remuneration for the Board of Directors, the Board of Supervisors and the remaining issues that have been discussed and/or consulted at the General Meeting. 4.1.5.

Shareholders who arrive late to the General Meeting have the right to register immediately and then have the right to participate and vote immediately at the General Meeting, but the Chairman is not responsible for stopping the General Meeting to allow late shareholders to register and the validity of the previously conducted voting sessions will not be affected.

#### 4.2. Obligations of ordinary shareholders when attending the General Meeting:

4.2.1. Shareholders attending the General Meeting must wear polite and formal attire;

4.2.2. Fully participate in the General Meeting according to the Company's regulations. In case of inability to attend, a representative must be authorized to attend in accordance with the regulations;

4.2.3 Shareholders or shareholders' representatives attending the meeting must complete the procedures for registering to attend the General Meeting with the General Meeting Organizing Committee;

4.2.4 Comply with the conditions and procedures specified in the Company's Charter and these Regulations;

4.2.4 Strictly comply with the regulations at the General Meeting, respect the results of the work at the General Meeting.

### **Article 5. Rights and obligations of the General Meeting Chairman**

5.1 The Chairman of the Board of Directors is the person who chairs the General Meeting. In case the Chairman is absent or temporarily unable to work, the remaining members shall elect one of them to chair the meeting. In case there is no one who can chair the meeting, the member of the Board of Directors with the highest position shall direct the General Meeting to elect the meeting chairman from among the attendees and the person with the highest number of votes shall chair the meeting;

5.2 The Chairman is the person who has the right to decide on the order, procedures and events arising outside the agenda of the General Meeting;

5.3. The General Meeting Chairman may postpone the General Meeting when there is consensus or request from the General Meeting that has the necessary number of delegates attending the meeting.

5.4. The Chairman of the Meeting may take such action as he deems necessary to conduct the Meeting properly and in an orderly manner; or to enable the Meeting to reflect the wishes of the majority of the delegates present.

### **Article 6. Rights and obligations of the Secretary of the General Meeting**

6.1 The Secretary of the General Meeting of Shareholders is appointed by the Chairman and approved by the General Meeting of Shareholders, and is responsible for assisting the Presidium in successfully conducting the General Meeting, recording and making minutes of the General Meeting;

6.2 Being responsible for the truthfulness, accuracy and completeness of the Minutes of the 2025 Annual General Meeting of Shareholders;

6.3 Performing other tasks assigned by the Presidium during the recess of the General Meeting.

### **Article 7. Rights and obligations of the Ballot Counting Committee**

7.1 The Ballot Counting Committee is nominated by the Chairman of the General Meeting and approved by the General Meeting. Members of the Ballot Counting Committee may be shareholders of the Company;

7.2 The Ballot Counting Committee is responsible for counting the Voting Cards when approving the issues submitted to the General Meeting for voting and immediately notifying the results of the vote counting to the Presidium;

7.3 The Ballot Counting Committee is responsible for counting votes to elect members of the Board of Directors and the Board of Supervisors and announcing them before the General Meeting;

7.4 The Ballot Counting Committee is responsible for the truthfulness and accuracy of the vote counting results.

### **CHAPTER III**

#### **CONDUCTING THE GENERAL MEETING**

##### **Article 8. Conditions for holding the General Meeting**

The General Meeting is held when the number of shareholders attending the meeting represents at least 50% of the total number of shares with voting rights.

##### **Article 9. Contents of the General Meeting**

According to the 2025 Annual General Meeting of Shareholders Program approved at the General Meeting.

##### **Article 10. Voting at the General Meeting**

10.1 All decisions at the General Meeting are directly approved at the General Meeting by voting for approval according to the proportion of shares of the attending shareholders or authorized representatives;

10.2 Shareholders use the Voting Card to approve a specific content once. Shareholders vote for Approval, Disapproval or No opinion on each issue requiring consultation.

10.3 The election of members of the Board of Directors and the Supervisory Board is conducted by cumulative voting according to the Election Regulations approved by the General Meeting.

### **CHAPTER IV**

#### **END OF THE GENERAL MEETING**

##### **Article 11. Approval of the decision of the 2025 Annual General Meeting of Shareholders**

11.1. Except for the case specified in Article 11.2 below, the decision of the General Meeting will be approved when the number of shareholders representing more than 50% of the total number of voting shares of all shareholders and shareholders' representatives attending the meeting and participating in the vote approves the following issues:

- Approval of the report on production and business results in 2024, production and business plan and targets for 2025;
- Approval of the Board of Directors' report on the 2024 performance results and the 2025 performance plan;
- Approval of the Board of Supervisors' report on the 2024 performance results and the 2025 performance plan;
- Approval of the 2024 audited financial statements;
- Selection of an independent auditing company to audit the 2025 financial statements;

- Approval of dismissal and election of additional members of the Board of Directors for the 2022-2026 term;
- Approval of remuneration of the Board of Directors and the Supervisory Board
- Approval of the plan to issue additional shares to increase charter capital;
- Approval of the proposal to supplement business lines;
- Other arising issues under the authority of the General Meeting of Shareholders, except for the cases specified in Clauses 1, 3, 4 and 6, Article 148 of the Law on Enterprises.

11.2. Voting to elect members of the Board of Directors must be carried out by cumulative voting. The elected members of the Board of Directors are determined by the number of votes counted from high to low, starting from the candidate with the highest number of votes until the number of members specified in the Company's Charter is sufficient. In case there are 02 or more candidates with the same number of votes for the final member of the Board of Directors, a re-election will be conducted among the candidates with the same number of votes or selection will be made according to the criteria specified in the Regulations on election of members of the Board of Directors.

#### **Article 12. Minutes of the 2025 Annual General Meeting of Shareholders**

All contents at the 2025 Annual General Meeting of Shareholders must be recorded in minutes by the Secretary of the Meeting. The minutes of the meeting shall be read and approved before the closing of the meeting and shall be kept in the company's minute book.

### **CHAPTER V**

#### **OTHER PROVISIONS**

#### **Article 13. Some other provisions**

13.1 Shareholders attending the meeting who want to express their opinions must have the consent of the Chairman of the Meeting. Shareholders' speeches must be brief and focus on the key contents that need to be discussed, in accordance with the approved agenda of the Meeting. The Chairman of the Meeting will arrange for shareholders to speak in the order of registration, and at the same time answer shareholders' questions;

13.2 Shareholders will be disqualified from attending the Meeting by the Presidium of the Meeting if they intentionally do not comply with the regulations of the Meeting, cause disturbances, disrupt order or have actions that directly affect the operation of the Meeting.

### **CHAPTER VI**

#### **IMPLEMENTATION PROVISIONS**

#### **Article 14. Effectiveness of the Regulation**

This Regulation consists of 6 chapters and 14 articles, issued by the Board of Directors of University - Vocational Books Joint Stock Company on April 2025, only applies to the 2025 Annual General Meeting of Shareholders of University - Vocational Books Joint Stock Company taking place on April 25, 2025 and takes effect immediately after being approved by the 2025 Annual General Meeting of Shareholders./.

ON BEHALF OF THE BOARD OF DIRECTORS



Hanoi, April 21, 2025

**REGULATIONS ON ADDITIONAL ELECTIONS**  
**MEMBERS OF THE BOARD OF DIRECTORS FOR THE 5TH TERM 2022 - 2026**  
**AT THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

*Based on:*

- *Law on Enterprises No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020 and documents guiding its implementation;*
- *Law on Securities No. 54/2019/QH14 dated November 26, 2019, amended by Law No. 56/2024/QHH15 dated November 29, 2024;*
- *Decree 155/2020/ND-CP dated December 31, 2020 detailing the implementation of a number of articles of the Securities Law; - Charter of organization and operation of University - Vocational Book Joint Stock Company*

The 2025 Annual General Meeting of Shareholders ("General Meeting") of University - Vocational Book Joint Stock Company (hereinafter referred to as the Company) conducts the election of additional members of the Board of Directors for the 5th term of 2022 - 2026 according to the following contents:

**I. SUBJECTS AND SCOPE OF APPLICATION**

- This regulation guides the order and procedures for the election of additional members of the Board of Directors (BOD) of University - Vocational Book Joint Stock Company at the 2025 Annual General Meeting of Shareholders
- Shareholders/ Authorized representatives of shareholders, members of the Board of Directors and candidates are responsible for complying with the provisions of this Charter and the Company's Charter of organization and operation.
- Shareholders owning voting shares and authorized representatives of shareholders owning voting shares (according to the list of shareholders of the Company as of March 26, 2025 have the right to vote to elect additional members of the Board of Directors of the University - Vocational Training Book Joint Stock Company.

**II. INSTRUCTIONS ON HOW TO ELECT MEMBERS OF THE BOARD OF DIRECTORS**

**1. Principles for electing members of the Board of Directors**

Based on Clause 3, Article 148 of the Law on Enterprises 2020, it is stipulated that: "Voting to elect members of the Board of Directors and the Board of Supervisors must be carried out by the method of cumulative voting, according to which each shareholder has a total number of votes corresponding to the total number of shares owned multiplied by the number of elected members of the Board of Directors or the Board of Supervisors and shareholders have the right to accumulate all or part of their total votes for one or several candidates. The elected members of the Board of Directors or Supervisors are determined by the number of votes counted from the highest down, starting from the candidate with the highest number of votes until the number of members specified in the Company Charter is sufficient. In case there are 02 (two) or more candidates with the same number of votes for the final member of the Board of Directors or the Board of Supervisors, a re-election will be conducted among the candidates with the same number of votes or selection will be made according to the criteria specified in the election regulations or the Company Charter."

Accordingly, the election of 02 (one) additional members of the Board of Directors will be conducted in the following manner:

- Total number of votes of a shareholder = Total number of shares owned by the shareholder x 02 (02 is the number of additional members elected to the Board of Directors)

- Shareholders can use their total number of votes to vote for one or several candidates on the candidate list, but not more than 02 members for the Board of Directors. Shareholders who support a candidate with how many votes will write the number of votes they support in the "Number of votes" column to the right of the "Candidate's full name" section.

If a shareholder does not vote for any person on the candidate list, the "Number of votes" section will be left blank and this ballot will still be considered valid.

Shareholders are only allowed to vote for candidates within the scope of their "Total number of votes", that is, the total number of votes for candidates must be less than or equal to the total number of votes of that shareholder.

Voting form: Additional ballot Blue Board of Directors with red seal of University - Vocational Book Joint Stock Company.

Ballot content: as attached.

Note:

- Valid ballots are ballots in the following cases:

☐ The total number of votes cast for candidates is less than or equal to the total number of votes of shareholders.

☐ The ballot is left blank.

☐ Accumulating votes for one person.

- Invalid ballots are ballots in the following cases:

☐ Shareholders vote in excess of their total number of votes.

☐ Shareholders vote in excess of the required number of members.

☐ Shareholders cross out the candidate's name.

☐ Ballots cross out, correct the number of votes cast.

☐ Shareholders vote by percentage %.

- Request to change ballots: In case of errors in the ballot writing process, shareholders can contact the Election Committee for instructions and replacement of another ballot.

## 2. Ballot Counting Committee, voting and counting principles

- Ballot Counting Committee

☐ The Ballot Counting Committee is nominated by the Chairman and approved by the 2025 Annual General Meeting of Shareholders.

☐ Members of the Ballot Counting Committee must not be on the list of nominees and candidates for the Board of Directors

☐ The Ballot Counting Committee is responsible for:

☐ Organizing the approval of the Regulations on the election of members of the Board of Directors

☐ Introducing and distributing ballots

☐ Checking and supervising the voting

☐ Organizing the counting of ballots

☐ Making Minutes and announcing the election results before the General Meeting

☐ The Ballot Counting Committee must ensure the honesty and confidentiality during the counting of ballots. The Ballot Counting Committee is responsible to the General Meeting for the accuracy of the counting results. After counting the ballots, the Ballot Counting Committee must make Minutes of the counting results, announce them before the General Meeting, then seal the ballots, and hand over the election-related data to the Chairman of the General Meeting.

### 3. Principles of voting and counting

☐ The Ballot Counting Committee shall check the ballot box in the presence of shareholders.

☐ Voting shall begin after the list of candidates for the Board of Directors has been finalized and shall end when the last shareholder casts his/her ballot into the ballot box.

☐ The vote counting shall be conducted immediately after the voting is completed.

☐ The vote counting results shall be recorded in writing and announced by the Head of the Ballot Counting Committee before the General Meeting.

### 4. Principles of election

The elected person shall be determined by the number of votes from high to low, starting from the candidate with the highest number of votes until there are enough 02 (two) members for the Board of Directors. In case there are candidates with the same percentage of total voting rights and need to be eliminated to reach the required number of elected members according to regulations, the person who owns or represents the ownership of more shares shall be selected. If the number of shares owned or represented is equal, a re-election will be held between these candidates to select.

### 5. Prepare and publish the Minutes of the vote count

☐ After counting the votes, the Ballot Counting Committee must prepare the minutes of the vote count. The contents of the minutes of the vote count include: Total number of shareholders attending the meeting, total number of shareholders participating in the vote, number of valid votes, number of invalid votes, number of blank votes, number and percentage of voting rights for each candidate for the Board of Directors.

☐ The full text of the Minutes of the vote count must be published before the General Meeting.

☐ Complaints about the election results will only be considered at the General Meeting, shareholders are not allowed to object to this validity at any other time. In case of disagreement about the election procedures or election results, the Ballot Counting Committee will re-examine and ask for the General Meeting's opinion for decision.

## III. TERMS OF IMPLEMENTATION

This Regulation is the legal basis for the order and procedures for electing additional members of the Board of Directors for the University - Vocational Training Book Joint Stock Company, drafted by the Board of Directors and approved at the 2025 Annual General Meeting of Shareholders held on April 25, 2025.

Recipients:

- Company shareholders
- Congress Organizing Committee
- Members of the Board of Directors, Supervisory Board;
- Lưu VT.

